GUIDELINES FOR CONTRIBUTORS

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The official language of the journal is English. The preferred modality of submission is via e-mail to the address: cristina.rosu@ubbcluj.ro or crisrosu@yahoo.com. Alternatively, authors may submit their contribution on a CD-ROM. The required format of the page is A4 with the following margins: top 4.8 cm, bottom 4.8 cm, left - right 4 cm, header 4.8 cm, footer 4.6 cm, in one column, with single spaced text written using the Arial 10 pt. font, in MS®Word format. It is recommended that beside the MS®Word version, the authors will submit a pdf version. However, the pdf version cannot replace the MS®Word version. The suggested length of papers is 8-10 to 18-20 pages, including references and figures. The manuscripts should be arranged as follows: title, including name and affiliation of the authors, abstract, key words, main text, reference list, table captions and tables (example: **Table 1** – bold, followed by the *title of the table*, centered and italic and also the table is centered), figures and figure captions (example: **Fig. 1**. – bold, and the title is centered and italic).

The submitted papers must also follow closely the instructions below.

Title. The title should be brief but informative, not exceeding 150 characters, including spaces, format Arial 12, bold, centered.

Name of the author(s). Full forename having capitalized initial, followed by fully capitalized family name (caps lock), must be centered on the page. The affiliation of the authors, marked with numbers on the upper right side of the name (superscript), will be indicated. The author to whom correspondence should be addressed must be indicated by an asterisk and complete address, including e-mail, must be provided. Arial 10 font is required.

Abstract. The abstract, of no more than 250 words, should be arranged in a single paragraph. It must be written in English, and concisely outline the main findings and major conclusions of the paper. No reference should appear in the abstract. The text will be single spaced, justified and 1.25 cm indented on both sides, the selected font must be Arial 9.

Key words. The significant key words, no more than 5, written in English below the abstract, italic, follow the same formatting rules as the abstract.

Text. The first-order headings should be in bold letters, capitalized and left aligned on the page with 1.25 cm tab. The second-order headings, with initial caps only, italic letters should be also left aligned. Define abbreviations at first mention in text and in each table and figure. The metric units will be used for all quantitative values. All text citations must have corresponding references. The literature should be cited by the name and date system (e.g., Richard and Blondel, 2005) with more than two authors should be cited as Richard et al. (2005). "In press" citations should refer only to manuscripts that have been formally accepted and must include the name of publication.

References. The references should be arranged alphabetically and chronologically, with the authors always listed with their last (family) name first. Example:

- King C., Park, A., 2007, *Advanced environmental monitoring* (2nd ed.), John Wiley & Sons, Inc. New York, 682 p., New York.
- Meng X. G., Korfiatis G. P., Christodoulatos C., Bang S., 2005, Treatment of arsenic in Bangladesh well water using a household coprecipitation and filtration system. *Water Res.*, **35**, pp. 2805-2810.

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The main author will receive, free of charge, a copy of the volume.